

ABOUT THE SUMMER ASSOCIATE PROGRAM

The Toronto Blue Jays are looking for students entering the final year of their undergraduate program who are interested in learning from industry-leading professionals and exploring what it means to be a part of Canada's only Major League Baseball team.

Students will join a cohort of summer associates, including participants across a variety of departments. With a focus on developing the next generation of Blue Jays leaders, the Associate Program will give students access to cohort-specific learning, social, and mentorship opportunities, including a cross-departmental mentor within the organization who will support them throughout the program, and the opportunity to present to the Toronto Blue Jays Leadership Team.

Over the summer, candidates will gain valuable real-world experience in the sports industry, and discover what it means to be a part of the Toronto Blue Jays team here at Rogers Centre.

All applicants must submit a resume, cover letter, and transcript.

ABOUT THE FINANCE TEAM

The Toronto Blue Jays' Finance team supports both Business Operations and Baseball Operations in the following areas:

- **Financial Planning:** leading all budgeting & forecasting efforts
- **Financial Analysis:** providing decision making support through financial statement analysis, business case preparation, and industry benchmarking
- **Financial Reporting:** providing relevant and accurate financial reporting to all internal and external stakeholders
- **Financial Operations:** leveraging technology to ensure efficient flow of funds in and out of Rogers Centre

The Finance team also acts as a key liaison to various stakeholder groups at the club's ownership group Rogers Communications Inc. (including the Controllers Group, Treasury, Tax, and Procurement departments).

RESPONSIBILITIES

During the four months, you will have the opportunity to work on various projects, which may include the following:

- Preparation of **wire and ACH payments** for Blue Jays staff, players, and vendors (including CBA-mandated per diem payments for Major League and Minor League players)
- Preparation of **month-end journal entries** recording monthly cash activity

- Preparation of **invoices** in a timely manner for club corporate partners and broadcasters
- Preparation of information for **external auditors**
- Updating **budget and forecast templates** in Excel
- Preparation of **internal & external reporting** deliverables (including supporting MLB-mandated financial reporting efforts)
- Supporting club **petty cash, Reverse ATM, and gift card operations**
- Special projects (**financial statement analysis, business case preparation, benchmarking analysis**) as required

QUALIFICATIONS

- Currently enrolled in university with **expected graduation in 2027**
- Preferred major in business administration, commerce, accounting, finance, economics, or a similar program
- Strong critical thinker with good communication skills
- Team player with a willingness and curiosity to learn
- Able to multitask and prioritize
- Baseball knowledge and passion for the game a plus

Toronto Blue Jays have a strong commitment to diversity, accessibility and inclusion. Everyone who applies for a job will be considered. We encourage individuals from underrepresented groups to apply and join us in shaping the future of our club. Together, we will build a team that reflects the richness of the game and the communities that we represent.

Throughout the recruitment process, we are dedicated to working with candidates who have accessibility needs to ensure they have the necessary support to perform at their best. Questions regarding accessibility throughout the recruitment process can be directed to tbj.careers@bluejays.com.